

# INDENTIFICATION OF CIVILIAN EMPLOYEES – RETIRED MILITARY MEMBER / MILITARY RESERVIST

NAME OF EMPLOYEE: \_\_\_\_\_  
 DATE OF BIRTH: \_\_\_\_\_  
 ACTIVITY: \_\_\_\_\_

☐ I am NOT a retired military member of military reservist.

☐ I am a retired military member. (If this item is checked, complete retired military section of this worksheet below and identify your retired military code from the list provided at the right) NOTE: RESERVE CATEGORY on reserve may also apply to you.

☐ I am a military reservist. (If this item is checked, complete military reserve status section on the reverse side of the worksheet)

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## RETIRED MILITARY STATUS:

DATE OF RETIREMENT: \_\_\_\_\_

GRADE RETIRED: \_\_\_\_\_

BRANCH OF SERVICE: \_\_\_\_\_

COMPONENT ☐ REGULAR ☐ NONREGULAR

☐ I am NOT in receipt of preassignment “hip-pocket” recall orders.

☐ I have preassignment “hip-pocket” recall orders directing my assignment to \_\_\_\_\_

RETIRED MILITARY CODE	
A.	OFFICER – REG COMP w/ preassignment recall orders
B.	OFFICER – REG COMP w/o preassignment recall orders
C.	OFFICER – NONREG w/ preassignment recall orders
D.	OFFICER – NONREG w/o preassignment recall orders
E.	WARRANT OFFICER – REG COMP w/ preassignment recall orders
F.	WARRANT OFFICER – REG COMP w/o preassignment recall orders
G.	WARRANT OFFICER – NONREG w/ preassignment recall orders
H.	WARRANT OFFICER – NONREG w/o preassignment recall orders
I.	ENLISTED REG COMP w/ preassignment recall orders
J.	ENLISTED REG COMP w/o preassignment recall orders
K.	ENLISTED NONREG COMP w/ preassignment recall orders
L.	ENLISTED NONREG COMP w/o preassignment recall orders
M.	NOT APPLICABLE
FOR CPOC USE ONLY	
	RET – MIL – CD (XDU)
	RES – ST – CD (XEB)
	RES – CAT (S1B)

## PRIVACY ACT STATEMENT

AR 680-330, Reporting Requirements: Under the Civilian Personnel Information System (CIVPERSINS): AR 680-11, Mobilization Planning and Management, Field Army Civilian Personnel System (ACPERS), authorizes the solicitation of this information. It is to be used to maintain current automated personnel records and is a required to be maintained for mobilization planning purposes. Up-to-Date information on reservists and retired military must be available to assist military and civilian programs planners prepare and maintain well-developed plans for acquiring and managing a civilian workforce competent to perform emergency functions needed to support the military mission. E.Q. 9397 authorizes use of Social Security Number as a system to identify Army members and employees.

## MILITARY RESERVE STATUS

Please place an (X) next to your reserve status from the following list:

CODE	STATUS
1	SELECTED RESERVE - Consists of -Members of a reserve unit (TPU); both obligated and nonobligated members who have agreed to participate in inactive duty training periods and annual training both of which are in a pay status. -Nonunit members preselected, pretrained and assigned to occupy an authorized active duty position (i.e., on Mobilization TDA) as required during early mobilization. (These individuals are members of the Individual Mobilization Augmentee (IMA) Program and are referred to as MOBDES.)
2	INDIVIDUAL READY RESERVE - Ready Reserve members not assigned to the Selected Reserve. (Nonunit members and NOT MOBDES)
3	STANDBY RESERVE - Consists of -Active status members of the reserve program who may voluntarily participate in inactive duty training but without pay or travel allowance. -Inactive status members who are not required by law or regulation to remain members of the active status program but desire to retain their reserve affiliation and have skills that may be used in wartime assignment.
4	RETIRED RESERVE - Former members of the reserve program as an officer, warrant officer or enlisted person. These reservists are NOT receiving retirement pay.
5	ARMY RESERVE TECHNICIAN/SELECTED RESERVE (DUAL STATUS) - Same as Selected Reserve above, plus serving in the Army Reserve Technician Program - meaning that his/her duties as a civilian employee are the same as a reservist.
6	ARMY RESERVE TECHNICIAN/INDIVIDUAL READY RESERVE (DUAL STATUS) - Same as Individual Ready Reserve above, plus also serving in the Army Reserve Technician Program.
7	ARMY RESERVE TECHNICIAN/STANDBY RESERVE (DUAL STATUS) - Same as Standby Reserve above, plus serving in the Army Reserve Technician Program.
8	ARMY RESERVE TECHNICIAN (NON-DUAL STATUS) - An individual who is a civilian employee working under the Army Reserve Technician Program but not serving in the Reserve Program.
9	ALL OTHER UNIFORM SERVICES

## RESERVE CATEGORY

Please identify your reserve category from the following.

\_\_\_\_\_ Individual mobilization augmentee (C)      \_\_\_\_\_ Individual Ready Reserve (D)  
 \_\_\_\_\_ Army Ready Reserve (E)      \_\_\_\_\_ AF Ready Reserve (F)      \_\_\_\_\_ CG Ready Reserve (G)  
 \_\_\_\_\_ Army National Guard (includes inactive Army NG) (H)      \_\_\_\_\_ Air National Guard (I)  
 \_\_\_\_\_ Retired Reserve (nonpaid) (L)      \_\_\_\_\_ Marine Corps Ready Reserve (M)  
 \_\_\_\_\_ Navy Ready Reserve (N)      \_\_\_\_\_ Retired Reserve (paid) (R)      \_\_\_\_\_ Standby Reserve (S)  
 \_\_\_\_\_ Retired Mil (under age 60, not disability) (I)      \_\_\_\_\_ Retired NM (age 60 & over, not disability)(W)